

## ADMISSIONS POLICY

*Rooted in Christ and Catholic tradition and under the guidance of its patron, St Edmund's aims to realise the God-given potential, in body, mind and spirit, of all members of its community through service and leadership.*

*Avita Pro Fide.*

*St Edmund's is committed to ensuring the welfare and protection of children in its care, and this commitment is a fundamental part of the role of every employee.*

1. St Edmund's College (SEC) and St Edmund's Prep School (SEP) are Catholic Schools, which also admit students who, whilst not being Catholics, are willing to accept the Catholic ethos.
2. SEC admits students, both boys and girls, at 11+, 13+ and 16+, but students may also be admitted at other times if places are available. SEP admits students, both boys and girls, at rising 3's, 7+ and at other appropriate times if places are available. All students must provide original proof of identity and proof of the Right to Study in the UK.
3. Entry to SEP is based upon interview, assessment and the latest report from any previous school. Consideration is also given to references from any previous school. Preference is given to Catholic students and siblings. The process varies according to age and is as follows:
  - a. Years 3-6: interview with the Head of Prep, 'Taster Day' and formal assessment.
  - b. Year 1 & 2: interview with the Head of Prep, 'Taster Day' and teacher observational assessment.
  - c. Reception & Nursery: Taster Session two hours for Nursery and morning or afternoon session for Reception) is recommended.
4. Entry to SEC at 11+ for external pupils is by interview and competitive entrance examination set by the College. Consideration is given both to confidential references and to the latest report from any previous school, with preference given to Catholic students and siblings who have met the entrance criteria. All applicants will be interviewed by the Headmaster or a senior member of the academic staff.
  - i. Preference will be given to pupils admitted to the Prep in or before the start of Year 4, regardless of performance in the College entrance examination and interview.
  - ii. If there are concerns that a pupil is unlikely to benefit from the education offered by the College, these will be raised by the Prep School, which will endeavor to ensure that parents and pupils can be properly advised and guided as to the pupil's best interests. In such cases - which are expected to be rare - a recommendation will then be made that the pupil might be better suited to a different senior school and/or be asked to sit the College Entrance Examination in Year 6.
5. Entry to Sixth Form will usually be conditional upon achieving at least a grade 6 in the subjects a pupil wishes to study at A Level, with the following exceptions:
  - Grade 7 for Mathematics.
  - Grade 8 for Further Mathematics.
  - Two Grade 6s in Combined Science to do any specific Science.
  - Grade 6 is usually expected in related subjects to study the following subjects:
    - Economics requires at least a grade 6 in English and Mathematics.
    - Media Studies requires at least a grade 6 in English.

- PE requires at least a grade 6 in Biology.
- Politics requires at least a grade 6 in English or History.
- Psychology requires at least a grade 6 in Mathematics.
- For CTEC courses, students should be able to demonstrate both a keen interest in the subject and a commitment to the demands of the course.
- Candidates are also interviewed by the Head of Rhetoric, consideration is given both to confidential references and to the latest report from any previous school. Equivalent international qualifications will be scrutinised.

6. Students with Special Educational Needs and/or disabilities are accommodated where reasonable adjustments can be made to allow them to access the Admissions Process and the Curriculum. Parents should meet with the Head of Learning Support during the application process to thoroughly discuss their child's individual requirements.
7. Academic, Art, Music, All-Rounder and Sports Scholarships may be awarded to suitable candidates for SEC entrance in years 7, 9 (although in Year 9 these carry no reduction in fees if the pupil is already a member of the school) and 12. William Ward 7+ Scholarships and Prep Sport Scholarship 7+ and 8+ may be awarded to suitable candidates joining SEP. Bursaries are also available at the Year 7 and Year 13 entry points. Please see the Awards Policy for further information.
8. Entry to SEC for external international pupils is by interview with the Head of Boarding and International Admissions Registrar and competitive entrance examination set by the College. Consideration is given to the latest report from any previous school. Interview will follow if the pupil achieves a pass mark in the entrance examination.
9. The College reserves the right to withdraw any offer of admission in the case of existing or former parents where there are arrears of fees.

Owner of policy:	Admissions Manager
Reviewed by:	Admissions Manager, Head of Prep, Deputy Head (Academic), Head of Rhetoric
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Sub-Committee reviewed at:	Education Sub-Committee